

INDIA DEVELOPMENT AND RELIEF FUND (IDRF)

[Tax Exempt Organization under Internal Revenue Code, Section 501(c)(3): ID52-1555563]

5821 Mossrock Drive, North Bethesda, MD 20852-3238, USA

e-mail: Idrfhq@gmail.com Web Site : www.idrf.org

GRANT REQUEST FORM **(for Donor Sponsored Projects)**

This form is intended to provide IDRF with information regarding the financial resources requested by your organization and their proposed use. Please provide all the information accurately and thoroughly and send the filled form to the above-mentioned address. The IDRF grant review committee (GRC) will review it. You may send an advanced copy via e-mail. In case of Designated donation this form helps IDRF, keep your organizations details in our files.

1. Donor Details:

a) Grant Sponsor details

Name:

Phone:

Address:

E- Mail:

Amount:

No. Of Donors:

b) Corporate Matching Details (if any)

Corporation Name:

Matching Amount:

Address:

Date applied:

IDRF Volunteer:

2. Organization

Name

Office address

Phone number

E-mail ID

80G ID

FCRA ID

.....
.....
.....
.....
City. State. Pin.....

Fax:.....

Valid upto(mm/dd/yyyy):

Valid upto(mm/dd/yyyy):

3. Key Contact Person

Name

Position

Phone number

E-mail ID

4. President, Treasures/Secretary

President

Treasurer/Secretary

Name

Address

City

State

Pin

Phone number

E-mail ID

5. Purpose of Organization:

Corporate Office: 5821 Mossrock Drive, North Bethesda, MD 20852-3238, USA

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(Please attach additional sheets for details)

6. Credential/History/Previous Work:

(Please attach additional sheets for details)

7. About Project

a) Project Objective/detail:

b) Details of Government Approval (if any):

c) Total estimated cost of Project:

d) Duration of the project:

e) Location of the Project:

f) Manpower/Material resources devoted to the project:

g) Details of Previous Grant from IDRF (if any):

h) Amount and details of other sources of funding to the Project (if any):

i) Funds Requested :In Words.....

Signature Donor:

Name:

Date:

Organization:

Name:

Date:

Title :

Preferred method of communication: Each recipient of the IDRF grant will provide official receipt , Cover letter describing usage of Funds and periodic written report describing the progress of the projects (including any relevant pictures, videos, etc.). This report will also detail the impact upon the people affected. Depending on the size of the grant IDRF may request additional information.

===== **For IDRF office use only** =====

Date Received: Amount: Corp. Matching: Yes / No Amount:

IDRF Zone: Volunteer: Matching Received: Amount:

Date Processed: IDRF Check #: Amount:

Comments:

GRC
Committee

Approved by
Treasurer

Approved by
President / Executive VP

Signed CC : 1.IDRF GRC

2.IDRF Treasurer

3. IDRF President

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